



**Report of the Meeting  
of the  
Board of Trustees of the Utah Transit Authority (UTA)  
held at UTA FrontLines Headquarters located at  
669 West 200 South, Salt Lake City, Utah  
November 28, 2018**

**Board Members Present:**

Carlton Christensen, Chair  
Beth Holbrook

**Board Members Excused/Not in Attendance:**

Also attending were members of UTA staff, as well as interested citizens and members of the media.

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**Welcome and Call to Order.** Chair Christensen welcomed attendees and called the meeting to order at 1:31 p.m. with two board members present. The board and meeting attendees then recited the Pledge of Allegiance.

**Safety Minute.** Chair Christensen yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a brief safety message.

**General Public Comment Period.** Public comment was given by George Chapman and Claudia Johnson.

Mr. Chapman spoke on a variety of topics including extra service, the allocation of debt reduction funds in the 2019 budget, grant applications, the GPS feed for UTA apps, and Title VI analysis on Salt Lake City's proposed service additions. He also requested prioritization of expanded service on State Street and Redwood Road.

Ms. Johnson encouraged the agency to provide advance notice of free fare days, recommended a family day, and expressed concern about lack of evening bus service. She also suggested later service on Thursdays, Fridays, and Saturdays during the holidays.

An Internet comment from Kim Mannos was read to the board. Ms. Mannos relayed a concern about operator courtesy.

**Approval of November 14, 2018 Board Meeting & Public Hearing Report.** A motion to approve the November 14, 2018 Board Meeting & Public Hearing Report was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously.

**September 2018 Financial Report.** Bob Biles, UTA Vice President of Finance, reviewed the September 2018 Financial Report. A motion to accept the September 2018 Financial Report was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously.

**R2018-11-01: Resolution Amending the Bylaws of the Utah Transit Authority.**

At the request of Chair Christensen, Lisa Bohman, UTA Managing Counsel, addressed revisions to the bylaws recommended by the UTA Advisory Board.

**Public Comment.** No public comment was given.

A motion to approve R2018-11-01 was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

**R2018-11-02: Resolution Authorizing the Sale of Real Property (Orem Bus Transfer Center).**

Paul Drake, UTA Senior Manager of Real Estate and Transit-Oriented Development, described the property, which consists of 0.96 acres of land located at 1145 South 750 East in Orem, Utah. The previous board authorized the sale of this property. The best and highest bid received was from University Mall Shopping Center for \$901,500. Discussion ensued. Questions on the bidding process, site occupation, and contingencies were posed by the board and answered by staff.

**Public Comment.** Public comment was given by George Chapman. Mr. Chapman would like the revenue from the sale to be applied to service increases.

A motion to approve R2018-11-02 was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

**R2018-11-03: Resolution Authorizing the Purchase of Real Property (Parcels 137:A, 137:E).**

Mr. Drake described the transaction. The proposed purchase price for the property is \$500,000. Discussion ensued. Questions regarding the administrative settlement,

construction easement, and Federal Transit Administration approval of the appraisal process were posed by board and answered by staff.

**Public Comment.** No public comment was given.

A motion to approve R2018-11-03 was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

A question was raised regarding whether proper meeting protocol was followed in the voting on R2018-11-01 and R2018-11-02. Motions and votes on R2018-11-01 and R2018-11-02 were re-verified.

### **Contracts and Change Orders.**

#### **R2018-11-04: Resolution Authorizing the Execution of the Contract with Michelin North America, Inc. for the Lease of Bus Tires.**

Eddy Cumins, UTA Acting Vice President of Operations, Capital & Assets, explained the resolution, which allows the lease of tires and services for buses. Discussion ensued. A question on the purpose of leasing bus tires was posed by the board and answered by staff.

**Public Comment.** No public comment was given.

A motion to approve R2018-11-04 was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

#### **R2018-11-05: Resolution Authorizing the Execution of the Contract with Stantec Architecture, Inc. for Professional Engineering Services (Depot District).**

Mr. Cumins described the contract, which provides architectural and engineering services for the bidding and construction phase services for the Depot District Clean Fuels Technology Center. Discussion ensued. A question about the procurement method was posed by the board and answered by staff.

**Public Comment.** No public comment was given.

A motion to approve R2018-11-05 was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

**R2018-11-06: Resolution Authorizing the Execution of the Contract Amendment with Stadler, US, Inc. for the Extension of Lease Agreement (Warm Springs).**

Mr. Drake described the lease agreement extension, which allows Stadler, US, Inc., to remain at the Warm Springs facility through January 2019. Discussion ensued. Questions regarding the provision for a month-to-month lease after January 2019, exit timing, and improvements to the facility were posed by the board and answered by staff.

**Public Comment.** No public comment was given.

A motion to approve R2018-11-06 with a corrected amended lease value of \$135,520 was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

**Revenue Contract: 7200 South Bridge (UDOT).**

Mr. Cumins summarized the contract, which allows for a signal system upgrade necessitated by the Utah Department of Transportation's 7200 South TRAX bridge replacement. Discussion ensued. A question on the timeline was posed by the board and answered by staff.

A motion to approve the revenue contract was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

**Pre-Procurements.** Steve Meyer, UTA Interim Executive Director, informed the board about the intent to procure services for ultrasonic rail line testing.

**Salt Lake City Interlocal Agreement Update.** Nichol Bourdeaux, UTA Vice President of External Affairs & Constituent Services, provided an update on a proposed interlocal agreement (ILA) with Salt Lake City outlining high level terms for additional service within the city. Ms. Bourdeaux discussed routes contemplated by the Salt Lake City Transit Master Plan, the agreement's term, projected implementation, and performance assessment measurements. Discussion ensued. Questions on route selection, regional prioritization, and timing for Salt Lake City public hearings were posed by the board and answered by staff. Trustee Holbrook requested that UTA accept public comment on the ILA prior to its next board meeting.

**Closed Session.** Chair Christensen indicated a closed session was needed to discuss pending or reasonably imminent litigation. A motion to move into closed session was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes

from Trustee Holbrook and Chair Christensen and the board moved into closed session at 2:38 p.m.

**Open Session.** A motion to return to open session was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen and the board returned to open session at 3:07 p.m.

**Other Business.**

**Next Meeting.** The next meeting of the board will be on Wednesday, December 12, 2018.

**Adjournment.** The meeting was adjourned at 3:09 p.m. by motion.

Transcribed by Cathie Griffiths  
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*This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/499649.html> for entire content.*

*This document along with the digital recording constitute the official minutes of this meeting.*